February 21, 2018

The Executive Committee approved a motion from the University Committee for the Undergraduate Curriculum to add the following language to the 2018-2019 General Announcements regarding the existing "drop-back provision."

> under Undergraduate Students
  > under Academic Policies and procedures
    > under Registration
      > under Drop/Add

“There are a small number of courses for which an approved drop-back provision exists. Under certain conditions, for the course pairings on that approved list, a student can drop from the advanced course into the identified lower course until the end of the seventh week of class. More information on this, including the list of courses, may be found on the Office of the Registrar web site, at drop-back registration.”

More information on the drop-back provision is shown below.

**What is it?**

A pair of courses such that a student can drop from one course into the other course by the “drop” deadline – i.e., well past the normal “add” deadline.

**What is current practice?**

- Both instructors and the student must agree for the student to drop-back into a course.
- If the student adds the new course after the normal “add” deadline, the student is not expected to turn in the missed graded work.
- Two categories of course pairs:
  - Subsequent courses in an introductory sequence
  - Upper-level vs. lower-level courses of similar material – typically honors vs. regular courses

**What is the purpose?**

To encourage risk-averse students to take more challenging courses than they are likely to be prepared for. It is best for the student to be in the most appropriate course. It is also best for the courses to have the most appropriate students.